

LOAN APPLICATION FOR MICRO FINANCE

FINANCIAL ASSISTANCE UNDER MICRO CREDIT SCHEME FOR NGOs APPLY THROUGH SCA

(Amount in Rs.)

i) Name of Application Organisation:

Regn.No.

Date:

ii) Communication Address & Phone no.

iii) Area of operation:

iv) Main activities /objectives:

v) Composition of its management Committee:

(Name, Address, Occupation of each member)

1. LENDING PROGRAMME FOR FUNDS BEING SOUGHT FROM NHFDC

i) DIRECTLY TO BORROWERS

	Name & Address of borrower	Age	M/F	Category (SC/ST/ OBC/Gen/ Minority	Nature of disability	% of disability	Annual income of borrower	Name & address of the Activity	Amt. Proposed by the borrower
a)Rural									
b)Urban									

ii) PROPOSED TO BE LENDING THROUGH SHEF HELP GROUPS(SHG)

1. Name of the SHG :
2. Date of formation of SHG :
3. Particulars of members :
4. Name of Bank and Account No. of SHG :

	Name & Address of borrower	Age	M/F	Category (SC/ST/ OBC/Gen/ Minority	Nature of disability	% of disability	Annual income of borrower	Name & address of the Activity	Amt. Proposed by the borrower
a)Rural									
b)Urban									

2. TERMS AND CONDITIONS FOR EACH TYPE OF PROPOSED LENDINGS IN TERMS OF:

- a) Rate of interest charged and provision for penal interest
- b) Security/ Margin money, if any, taken from the members
- c) Repayment period; and

d) Type of documents taken under each category from borrower

3. BORROWING RAISED FROM BANKS AND OTHER ORGANISATIONS :

- a) Name of the organization from whom borrowed :
- b) Amount borrowed :
- c) Purpose :
- d) Balance outstanding :
- e) Whether repayment is made regularly :
- f) Amount defaulted :

4. FINANCIAL ASSISTANCE REQUIRED FROM NHFDC

5. DETAILS OF EXTENTION/FIELD STAFF AVAILABLE WITH NGO & SHGs FOR CREDIT BUSINESS

- a) Supervisory staff No. of officials
- b) Field staff/extension workers No. of officials

6. Following Documents are to attach :

- a) Copy of registration certificate along with renewal copy of registration .A copy of Bye laws (with enabling clause to borrow/take loan) and Bye laws of SHGs(if any) with approved copy of MOA authenticated by the Registrar of the societies.
- b) Balance sheet, Income & Expenditure A/C and Annual report for the last 3 years of NGO and sample Balance sheets of 5 SHGs, if any.
- c) Name of the main banker with Account Number.
- d) Resolution of Management committee, for borrowing from NHFDC and whether SHGs have passed similar resolutions with the signature of all the members of the committee .
- e) Copies of testimonials received from foreign donors/ Government Departments etc.

DECLARATION

I (full name) Certify that the facts and figures furnished in this application form are correct and tally with the records of our organization.

Signature

Name of the Chief Executive

Date: