



Privacy Policy :

The Assam Cooperative Apex Bank Ltd. considers the protection of your personal information important and shall take necessary care to safeguard your privacy.

If you decide to access the website, your visit and any dispute over privacy is subject to this Privacy Policy and our Terms and Conditions of use. Our Policy regarding the collection, use and disclosure, if any, of personal information is very strict and we adhere to the best of practices to guard your personal information with care.

Terms and Conditions for Online Application Fee Submission :

1. Online transaction charges are not part of the Fee. The following transaction charges shall be applicable:

Sr. No.	Type Of Transaction	Transaction processing Fee	Aggregation, Reconciliation & MIS Fees	Total Fees
1	Credit Cards Transaction Processing Fee - (Visa/Master/RuPay)	0.80%	0.70%	1.50% of Transaction Value
2	Net banking Transaction Processing Fee -	Rs. 15/-	Rs. 5/-	Rs. 20/- Per Transaction
3	Wallet/Cash Card Transaction Processing Fee -	1.00%	0.50%	1.50% of Transaction Value
4	Debit Card (RuPay) Transaction Processing Fee -	NIL	NIL	NIL
5	Debit Card (Visa/Master) Transaction Processing Fee -	0.75%	0.15%	0.90% of Transaction Value

2. The Application Fee rules as given in the Recruitment Advertisement shall remain applicable.

3. The Fee deposited through Credit Card/Debit Card/Net Banking will normally reach the “The Assam Cooperative Apex Bank Ltd.”, account after 1-2 days. It is the sole responsibility of the candidate to ensure that successful execution of the transaction. The Bank shall not be responsible for any delay in receipt of application fee payment due to any reason. The Bank also shall not be responsible, if the payment is refused or declined by the credit/debit card supplier for any reason.

4. The Assam Cooperative Apex Bank Ltd. does not warranty the availability of online Fee Payment System every time. The Assam Coop. Apex Bank Ltd. will not be responsible for any delay in fee submission owing to non-availability of the Online Fee Payment system/gateway. In case of non availability of the Payment Gateway due to any reason, you are required to inform the Bank authorities immediately. Extension of the last date for online application submission on the ground of non availability of Payment Gateway and/or non working of the payment gateway shall not be considered. We strongly advice the Candidates to complete the on line application process and deposit the Fees online well in advance before the last date to avoid any such inconvenience.

5. The Fee deposited through all of the modes selected by the Bank shall be considered to have been made, if the candidate after depositing the fee is able to obtain the Payment Acknowledgment Slip. Thus, all candidates are strongly advised to print acknowledgment slip and keep it in their safe custody for future reference, if required.

6. Please note that there is no provision for payment of the application fees offline .

7. Please note that mere usage of this facility or submission of online fee through this facility does not confirm selection of the Candidate for the Post applied for. The confirmation of Selection of the Candidate shall be subject to the compliance of the credentials to the eligibility criteria laid in the Recruitment Advertisement and verification and/or submission of certificates/documents required by The Assam Cooperative Apex Bank Ltd. Guwahati before the last notified date for such purposes.

8. Only payment of online Application Fees for recruitment is to be done through this link and no other kinds of payment shall be considered as valid.

Refund / Cancellation Policy :

Technical issue : In case of certain technical issues the payment may get deducted from the payer's account but may not show in our official ERP. In such cases the payment gateway service may clearly mention the confirmed settlement after the Bank's account receives the payment. Hence the payment is manually entered in our ERP. It may take 7-14 working days for the payment to be credited in our Bank's account.

Multiple Payments Case : If double/multiple payment happens and the payment gateway service clearly mentions it, the Bank will refund the excess payment after the Bank's account receives the amount. The refund may take time as the repayment will only be possible after successful reconciliation of the Bank's Account.

Other Payments Case : In all other cases where there is a discrepancy/ dispute in the application fee paid, the candidate needs to directly contact the Bank's H.O.'s Administration Department and the H.O.'s decision would be final.

Contact Address :

Administration Department
The Assam Cooperative Apex Bank Ltd.,
H.B. Road, Panbazar, Guwahati.
Assam- 781001.
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E-mail: recruitment2022@apexbankassam.com
website: <https://apexbankassam.com>
Office Timings: 10:00 AM to 4:00 PM