

THE ASSAM CO-OPERATIVE APEX BANK LTD.

Head Office:: Panbazar, Guwahati-781001 (Assam)

Tel : 0361- 2545092, 2515013 (o) Fax : 2545097

E. Mail- adm@apexbankassam.com Website: www.acab.bank.in



RECRUITMENT OF MANAGING DIRECTOR FOR THE ASSAM CO-OPERATIVE APEX BANK LTD. HEAD OFFICE: PANBAZAR: GUWAHATI – 781 001

Applications are invited from eligible Indian Citizens for the post of **MANAGING DIRECTOR** of the Assam Co-operative Apex Bank Ltd., H.O., Panbazar , Guwahati -01.

- 1) The person may preferably not be above **55 years** of age at the time of the appointment.
- 2) The candidate to be appointed as **MANAGING DIRECTOR** shall at least be a :
 - i) Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification or
 - ii) Chartered/ Cost Accountant or
 - iii) Post graduate in any discipline.
- 3) The person shall have at least **8 (eight) years** work experience at the middle/senior level in the banking sector. Senior / middle level for the purpose shall be taken as the third level (scale/ cadre) onward (i.e. excluding the first two levels (scales/ cadres) in the officers cadre, or as the highest two levels (scales / cadres) below the level of CEO.
- 4) The person must be well conversant with the local language.
- 5) In –service applicants should apply through proper channel.
- 6) Pay and Allowances negotiable.

Application in plain paper addressed to “**The Chairman**” containing complete and full bio-data of the applicant along with 2(two) recent passport size photographs and self - attested copies of all testimonials in support of Age, qualification, experience etc. along with declaration as per proforma given below should be sent in a closed envelope super scribing thereof “ **Application for the Post of Managing Director**” and should reach by Post / courier service at the following address of the bank **within 20(twenty) days from the date of publication of this advertisement**. Application may also be submitted directly at Chairman’s office of the Bank within the period specified above.

The proforma for detail information may be downloaded from bank’s website www.acab.bank.in For any clarification, the General Manager, Administration Deptt., H.O. of the Bank may be contacted at Telephone No.**0361-2637826, (+91) 7086076584**.

**THE CHAIRMAN,
THE ASSAM CO-OPERATIVE APEX BANK LTD.,
H.B. ROAD, PANBAZAR,
GUWAHATI – 781001, (ASSAM)**

DATE : 05.12.2025.

**Sd/-
CHAIRMAN**

Format of Detail Information for the Post of Managing Director.

| | Details | |
|------------|--|--|
| I | Personal details of the candidate | |
| a | Full Name | |
| b | Date of Birth | |
| c | Educational Qualifications | |
| d | Relevant Background and Experience including details of current / previous occupation | |
| e | Permanent Address | |
| f | E-mail address/ Telephone number | |
| g | Present Address | |
| h | Permanent Account / Aadhaar number under the Income Tax Act and name and address of Income Tax Circle. | |
| i | Record of relevant professional achievements | |
| j | Relevant knowledge and experience | |
| k | Any other information relevant for the purpose | |
| II | Relevant relationships | |
| a | List of relatives if any who are connected with the bank. | |
| b | List of entities if any in which he /she is considered as interested. | |
| c | Fund and non-fund facilities, if any, presently availed by him/her and /or by entities listed in 'b' above from Bank. | |
| d | Cases, if any, where the candidate or entities listed in 'b' above are in default or have been in default in the last five years in respect of credit facilities obtained from the Bank or any other bank. | |
| III | Proceedings , if any, against the candidate | |
| a | If the candidate is a member of a professional association / body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him / her or whether he /she has been banned from entry into any profession / occupation at any time. | |
| b | Details of prosecution, if any, pending or commenced or resulting in conviction in the past against the candidate and /or against any of the entities listed in II(b) for violation of economic laws and regulations. | |
| c | Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the candidate. | |
| d | Has the candidate or any of the entities at II(b) above been subject to any investigation at the instance of Government department or agency. | |
| e | Has the candidate at any time been found guilty of violation of rules / regulations / legislative requirements by customs / excise / income tax / foreign exchange/ other revenue authorities, if so give particulars. | |
| IV | Any other explanation / information considered relevant for judging fit and proper. | |

Undertaking:

I confirm that the above information is to the best of my knowledge and belief true and complete. I undertake to keep the Bank fully informed, as soon as possible, of all events, which take place subsequent to my appointment, which are relevant to the information provided above.

Place:

Date:

Signature