



**THE ASSAM CO-OPERATIVE APEX BANK LTD.**

**Head Office : Panbazar, Guwahati - 781001 (Assam)**

Phones: M.D- 2546413, EPABX- 2545092 , 2515013 , 2603591 Fax- 0361-2545097

Gram: Apexbank E. Mail: afm@apexbankassam.com

**ACCOUNTS & FUND MANAGEMENT DEPTT.**

**NO. ACAB/HO/A&FM/SPIL/2022/**

**Date- 13-06-2022**

**TENDER NOTICE**

Sealed TENDER affixing court fee of Rs. 8.25 (Rupees eight and paise twenty five) only are invited from reputed Govt. Registered Printing Presses for printing and supply of printed materials as per attached list of items with specification for the Financial Year 2022-24

The Tender should be addressed to the undersigned and sealed TENDER will be received up to 2.00 P.M. of 27th June/2022 at the Accounts & Fund Management Department, H.O; Panbazar; Guwahati-1. For details of Printed Material's items to be printed and supply to the Bank may be obtained from the A/cs & Fund Management Deptt at H.O; Panbazar Guwahati-1.

Further, the Quotation must be accompanied by copies of-

1. Valid PAN Card and KYC details of proprietaries/ Partners/ Directors.
2. Valid Trade Licence from GMC and Industries Deptt., Govt of Assam.
3. Copy of GSTIN Registration.
4. (i) Income Tax/ Sale Tax Clearance Certificate Valid upto date.  
(ii) Copy of ITR Filed for last 3 (three) Assessment years.
5. Item to be supplied should be of standard quality as per Bank's approved specification for the items of printed materials (Non-security) as per list attached/ ANNEX-I.
6. Items are to be delivered F.O.R. At Bank's Godown, Panbazar.
7. Earnest Money of Rs.1,000/- in shape DCR favouring the Assam Co-operative Apex Bank Ltd, H.O. Guwahati-1. The Bank reserve the right to reject all or any of the quotations without assigning any reasons thereof.



**(MANAGING DIRECTOR)**



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**LIST OF ITEMS FOR QUOTATION**

1. B.M'S Scroll	-- 250 Nos.
2. Register 2Nos	-- 100 Nos.
3. Register 4Nos	-- 100 Nos.
4. Register 8Nos	-- 100 Nos.
5. Master Form	-- 50,000 Nos.
6. RD Pass-Book	-- 10,000 Nos.
7. Inspection Note Sheets	-- 300 Books.
8. Drafting Sheets	-- 50 Pads.
9. CKYC Form	-- 50,000 Nos
10. SB Withdrawal Form	-- 20,000 Pads
11. ABSD Account Opening Form	-- 50,000 Nos.
12. Transfer Debit Voucher	-- 2,000 Pads.
13. Cashier Scroll	-- 200 Nos.
14. Vault Register	-- 200 Nos.



  
**(MANAGING DIRECTOR)**